

ACAS LETTER OF CONCERN

To: _____

Company: _____

Vessel Name: _____

IMO Number: _____

Subject: Letter of Concern Issued by ACAS

This Letter of Concern is issued by the American Club (ACAS) in accordance with our obligations and commitment to promote compliance with applicable international, federal, state, and local laws, regulations, and contractual obligations. It serves as a formal notification regarding matters identified that may affect the safety, security, or operational integrity of the vessel and its crew.

Details of Concern:

During the recent review, inspection, or report related to the vessel named above, the following concerns have been identified that require your immediate attention and rectification where applicable:

- Non-compliance with applicable safety regulations, including but not limited to fire safety and lifesaving appliances.
- Deficiencies regarding navigation or communication equipment affecting the safe operation of the vessel.
- Crew certification or training records not meeting statutory or contractual requirements.
- Potential breaches of environmental regulations, including discharge and emissions standards.
- Observed operational practices that may jeopardize the safety of crew members or the vessel.
- Documentation discrepancies or delays in submission of mandatory reports to the Club or relevant authorities.
- Any other issues identified from recent incident reports, surveys, or audits.

Required Actions:

You are hereby requested to investigate, address, and rectify the above concerns promptly. Please provide a detailed response outlining the corrective measures taken or planned, including timelines and responsible personnel. Continued non-compliance or failure to address these concerns may result in further action, including but not limited to increased scrutiny, additional inspections, or potential limitations on coverage provided by the Club.

Club Contact Information:

For any questions or to submit your response, please contact the American Club's Loss Prevention Department at the earliest convenience. All correspondence should reference this Letter of Concern and the vessel details.

Email: _____

Phone: _____

Legal Notice:

This Letter of Concern is issued without prejudice to any rights or remedies available to the American Club under the Rules of the Club, applicable law, or contractual agreements. Nothing herein shall be construed as a waiver of any such rights, nor shall it create any new contractual obligations or liabilities beyond those already established. The recipient acknowledges and agrees to cooperate fully and in good faith with the Club in addressing the issues raised herein.

Acknowledgment:

Please sign below to acknowledge receipt of this Letter of Concern and understanding of its contents. This acknowledgment does not constitute acceptance or admission of any wrongdoing but confirms that the recipient is aware of the details and requirements set forth.

Authorized Club Representative

Recipient's Authorized Representative

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

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