

LETTER OF INTENT TO SUE

Recipient Name: _____

Recipient Address: _____

Sender Information:

Full Name: _____

Address: _____

Phone/Email: _____

Subject:

Notice of Intent to Initiate Legal Proceedings for Resolution of Dispute

To Whom It May Concern:

This letter serves as formal notice of my intent to initiate legal proceedings against you to resolve the dispute described herein. This action is being taken in good faith and in an effort to resolve the matter without resorting to litigation.

Background and Claims:

I am pursuing claims arising from the breach of agreement, negligence, and any other causes of action allowed under applicable United States law, related to the matters previously communicated, including but not limited to failure to fulfill contractual obligations, damages sustained, and losses incurred as a result.

Demand for Relief:

I hereby demand that you remedy all breaches, compensate for damages, and take all necessary corrective actions immediately. Failure to comply with this demand may result in the initiation of formal legal proceedings to enforce my rights and seek all available remedies.

Opportunity to Cure:

You are hereby given a final opportunity to resolve this dispute amicably. I encourage you to contact me or my legal representative without delay to negotiate a mutually acceptable resolution. Please be advised that this letter constitutes a pre-litigation demand and may be submitted as evidence in any subsequent legal proceeding.

Reservation of Rights:

All rights and remedies are expressly reserved, including the right to amend or supplement this notice as additional information becomes available. Nothing herein constitutes a waiver of any rights or claims.

Governing Law:

This letter and any related disputes shall be governed by and construed in accordance with the laws of the United States and the applicable state law governing the subject matter of this dispute.

Contact Information:

Please direct all communications regarding this matter to the contact information provided above. Timely attention to this notice is requested to avoid further escalation.

Sincerely,

SENDER'S SIGNATURE

RECIPIENT'S ACKNOWLEDGEMENT

Signature: _____

Signature: _____

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