

SLANDER LETTER

Sender's Name: _____
Sender's Address: _____
Sender's Email: _____

Recipient's Name: _____
Recipient's Address: _____

Subject:

Formal Demand to Cease and Desist Defamatory Statements

Dear Sir/Madam,

I am writing to you regarding certain defamatory statements that have been made by you concerning me/us, which are false and damaging to my/our reputation. These statements have been published orally and/or in writing and have caused significant harm to my/our personal and professional standing. Your statements include but are not limited to the following allegations: _____. Such statements are untrue, malicious, and constitute slander under applicable United States law. They have caused and continue to cause irreparable harm to my/our reputation and have exposed me/us to public hatred, contempt, ridicule, and financial loss. I hereby demand that you: 1. Immediately cease and desist making any further defamatory statements about me/us. 2. Retract and withdraw all such statements made, whether in writing, orally, or through any other medium. 3. Provide a written apology addressed to me/us to be delivered to me/us and, at my/our discretion, to any persons or entities to whom the defamatory statements were communicated. 4. Refrain from any further conduct that may constitute defamation or slander. Please be advised that if you fail to comply with these demands within a reasonable period, I/we reserve the right to pursue all available legal remedies against you, including but not limited to claims for damages, injunctions, and recovery of legal costs. This letter is written without prejudice to my/our rights and claims, all of which are expressly reserved. Sincerely,

Sender's Signature

Sender's Printed Name

NOTICE:

This letter is intended to serve as a formal notification of your alleged defamatory conduct. It is not a complete statement of all facts or legal positions. If you have any questions, you may wish to seek independent legal advice. Failure to comply with the demands herein may result in legal action without further notice.

SENDER'S SIGNATURE

RECIPIENT'S ACKNOWLEDGEMENT

Signature: _____

Signature: _____

Original source of this document:

<https://docs-administrative.com/slander-letter-template-uk/>

Did you find this template helpful?

Find more updated templates at:

<https://docs-administrative.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.
It is recommended to consult a legal professional for each specific case.