

STUDENT SIGN IN SHEET

School Name: _____

Class / Course: _____

Instructor / Teacher: _____

Instructions:

Please print your full name, sign, and indicate the time of arrival. This sheet is used for attendance and legal documentation purposes. By signing, you confirm your presence and agree to abide by all school policies.

No.	Student Full Name	Signature	Time In	
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Legal Disclaimer:

This Sign In Sheet is intended for official attendance recording purposes and may be used as evidence of presence in accordance with applicable United States laws and school regulations. Signatories affirm that all information provided is truthful and accurate to the best of their knowledge. Unauthorized use or falsification of this document may result in disciplinary actions.

Instructor / Teacher

Administrator / Principal

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Date: _____

Date: _____

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